

## **Whistle Blowing System**

### I. The purpose

In line with Article 17 of the Operating Procedures and Conduct Guidelines for Honesty and Credit Management, we are committed to protecting the interests of our shareholders, employees and partners by safeguarding our reputation, ensuring property safety, preventing unethical and dishonest acts, and reporting incidents has been followed, and set this special system.

### II. The scope

This system applies to the internal and external units and personnel of the Company and its subsidiaries.

Subsidiaries that have established the relevant reporting system follows the company system implementation.

### III. The receiving unit

The chairman of the board of directors of the Company is the special unit for acceptance.

### IV. The whistle blowing channel

The company sets up to report the e-mail (whistleblower@sunplus.com), by the chairman of the room management and acceptance of personal events.

### V. The types of whistle blowing:

1. Seizure or misappropriation of public funds
2. Illegal possession and unauthorized disposal of company property
3. Falsification of documents to the company or colleagues suffer damage
4. Leakage of internal company secrets or customer relationship information
5. For bureaucratic or supervisory matters, accepting bribes, malpractices, direct or indirect profits of themselves or others
6. Other acts that harm the Company's reputation

### VI. Whistle blowing procedures

1. In the case of a report, the following shall be recorded in writing and signed or sealed by the prosecutor to show that:

(1) The name, ID number, contact number, mailing address (or e-mail address) of the informant; if the informant is an employee, please indicate the employee



number, title and department.

(2) Name, service unit and professional title of the prosecuted person.

(3) The specific facts and evidence available for investigation shall, to the extent possible, include:

Person: the name of the person concerned is reported to be illegal.

Matter: the occurrence of illegal dereliction of duty.

Time: The time when the dereliction of duty occurred.

Place: The place where the dereliction of duty occurred.

Evidence: evidence to prove the fact that the dereliction of duty, such as documents, vouchers, statements, contracts, letters, audio, photos and other supporting information.

## 2. Handling of the case

(1) The information delivered to the email address will be processed by the responsible staff to ensure the confidentiality of the information.

(2) Dealing with reported cases of the relevant personnel, confidentiality agreement should be signed, if found to leak, then the responsibility of investigating the leak ensues, if necessary, according to law.

(3) When the case is accepted by the special unit, the relevant facts shall be investigated. If necessary, the legal affairs, auditing and other relevant units shall provide assistance. If the violation is found to violate the laws or regulations, the competent authority shall investigate and deal with the case. If the circumstances are significant, it may be examined and approved by the chairman of the board of directors in accordance with the Company's rules and regulations, and submitted to the Audit Committee and the board of directors for handling the matter. If no specific matter has been identified, the case shall be closed.

(4) The prosecution, the investigation process, the survey results should be retained in paper documents, and saved for 5 years, the preservation of electronic means to whom. The relevant information shall be kept until the end of the litigation before the expiry of the period of preservation.

## 3. Improvement measures

(1) For the prosecution of the case is verified, the relevant units should review the relevant internal control system and operating procedures, and to improve measures to prevent the same situation from happening again.

(2) Reporting to the Audit Committee and the Board of Directors on how to report the cases, ways of handling them and follow-up review and improvement measures by the responsible units.



VII. Not to accept the prosecution of the case

None of the following circumstances shall be reported in the case of report:

1. Anonymous or not by real name to report, and did not provide the informant contact telephone or mailing address.
2. The matter is not within the categories listed in Article 5.
3. Report the case does not provide evidence to prove the facts of the dereliction of duty evidence, or verified by the fact does not match, or purely fictitious counterfeiters.
4. The same fact is being investigated by an investigation or other authority, or reported by others, but is not subject to the latter's ability to provide material evidence in favor of the investigation.

VIII. Protection of whistle blower

The safety of the informant shall be protected and the threat, intimidation or other wrongful acts of the informant shall be reported to the competent authority.

IV. Rewards of whistle blower

If the case is verified and confirmed by the judiciary, the special responsible unit shall report to the chairman of the board for rewarding the informant after considering the contribution to the company or the economic benefits.

X. This system is adopted by the board of directors.

XI. This system was adopted by the Board of Directors on November 14, 2016.